

FLORIDA ATLANTIC UNIVERSITY

B.O.G./SUDS (State University Data System) Data File Submissions (Updated 1/29/2025)

SUBMISSION TITLE (FILE NAME)	SUBMISSION Time Frame	FAU Source	RESPONSIBLE OFFICE (Primary, Secondary)
ADMISSIONS (ADM) Technical Contact: OIT/Data and Reporting Services	Semester Summer: 2 weeks into the Fall Term Fall, Spring: 6 weeks into following term	BANNER student	Admissions Maura Flatchner, Etna Qirjo
DEGREES AWARDED (SIFD) Technical Contact: OIT/Data and Reporting Services	Semester 3 weeks after Final Student (SIF)	BANNER student	Registrar Marie Claire DeMassi, Richard Thompson
EMPLOYEE/OPS FILE (EMPL) Technical Contact: OIT/Data and Reporting Services	Semi-Annual Fall - Mid-November Spring - Mid-April	WORKDAY	Human Resources Chee Ostinelli, Christine Smith Budget Jayson Iroff, Milena Alban
HOURS TO DEGREE (HTD)	Annual - October	BANNER student (DARS)	Registrar Marie Claire DeMassi, Richard Thompson David Goldstein
INSTRUCTION & RESEARCH (IRD) Technical Contact: OIT/Data and Reporting Services	Annual - October	FAR	I.E.A. Ying Liu, Zhiyuan Ma
OPERATING BUDGET (OB) Technical Contact: OIT/Data and Reporting Services	Annual - August week including the 15th of August	Workday Finance	Budget Jayson Iroff, Milena Alban
PHYSICAL FACILITIES (SPA) Technical Contact: Corina Mavrodin	Term - Summer, Fall, Spring Two weeks prior to SIF due date	FAMIS	Facilities Richard Hue, Corina Mavrodin
RETENTION (RET) Updates (Cohort type changes, etc.)	Annual - January	B.O.G. I.E.A.	I.E.A. Ying Liu, Zhiyuan Ma
SALARY CATEGORY DETAIL (SCD) EOG/LBR Mid-Year (E&G only) EOG/LBR End-of-Year (E&G only) Operating Budget	Multiple (3) January June August	WORKDAY H/R	Budget Jayson Iroff, Milena Alban Technical Contact: OIT/Data and Reporting Service
STUDENT DATA - Preliminary (SIFP) Technical Contact: OIT/Data and Reporting Services	Fall, Spring 8 weeks after beginning fo semester	BANNER student	Registrar Marie Claire DeMassi, Richard Thompson
STUDENT DATA - Final (SIF) Technical Contact: OIT/Data and Reporting Services	Semester Summer: 6 weeks into fall term Fall/Spring: 7 weeks after semester	BANNER student	Registrar Marie Claire DeMassi, Richard Thompson
STUDENT FINANCIAL AID (SFA) Technical Contact: Paul Agostinelli	Annual - October 7 weeks into fall term	BANNER Financial Aid	Financial Aid Tracy Boulukos, Paul Agostinelli

SUDS/SPACE 2023-2024 Annual Data Submissions due from FAU:									
Distributed by the Office of Institutional Effectiveness & Analysis, ZMa - 561-297-4196									
Code	Data File	Submission	IEA Due Date	BOG Due Date All on Friday	Submit Date	Status	Resub Date	Accept Date	Responsible
23-001	OB 20232024	Operating Budget-Annual 2023	8/15/2023	8/18/2023	8/18/2023	On Time		11/1/2023	Budget-J. Iroff/M. Alban
23-002	SCD 202308	Salary Category Detail-OB 2023 - OPTIONAL	8/15/2023	8/18/2023	N/A				Budget-J. Iroff/M. Alban
23-003	SPA 202305	Physical Facilities Space (NEW SPACE, 2wks<SIF)	9/8/2023	9/8/2023	8/28/2023	On Time		8/28/2023	Facilities-C. Mavrodin
23-004	ADM 202305 *	Admissions-Summer 2023	9/1/2023	9/8/2023	9/8/2023	On Time		9/15/2023	Admissions-M. Flaschner/E. Qirjo
23-005	SIF 202305 *	Student Instruction-Summer 2023	9/15/2023	9/22/2023	9/22/2023	On Time		9/25/2023	Registrar-M. DeMassi/J. Harris
23-006	SIFD 202305	Degrees Awarded-Summer 2023	9/26/2023	9/29/2023	9/29/2023	On Time		9/29/2023	Registrar-M. DeMassi/J. Harris
23-007	SFA 20222023	Student Financial Aid-Annual 2022	10/3/2023	10/6/2023	10/6/2023	On Time		10/23/2023	Financial Aid-T. Boulukos/P. Agostinelli
23-008	ADM 202308 *	Admissions-Fall 2023	10/13/2023	10/20/2023	10/20/2023	On Time		10/25/2023	Admissions-M. Flaschner/E. Qirjo
23-009	SIFP 202308 *	Student Instruction Preliminary-Fall 2023	10/20/2023	10/27/2023	10/27/2023	On Time		11/21/2023	Registrar-M. DeMassi/J. Harris
23-010	IRD 20222023 **	Instruction & Research-Annual 2022	11/30/2023	11/30/2023	11/30/2023	On Time		3/15/2024	I.E.A.-I.E.A.
23-011	HTD 20222023	Hours to Degree-Annual 2022	11/14/2023	11/17/2023	11/17/2023	On Time		12/1/2023	Registrar-M. DeMassi/R. Thompson
23-012	EMPL 202310	University Employee/OPS-Fall 2023	11/28/2023	12/1/2023	12/1/2023	On Time		1/3/2024	Budget/HR-J. Iroff/C. Ostinelli
23-013	SPA 202308	Physical Facilities Space (NEW SPACE, 2wks<SIF)	12/29/2023	12/29/2023	11/21/2023	On Time		11/21/2023	Facilities-C. Mavrodin
23-014	SCD 202401	Salary Category Detail-MidYr 2024	1/2/2024	1/5/2024	1/5/2024	On Time		1/16/2024	Budget-J. Iroff/M. Alban
23-015	SIF 202308 *	Student Instruction-Fall 2023	1/5/2024	1/12/2024	1/12/2024	On Time		1/17/2024	Registrar-M. DeMassi/J. Harris
23-016	SIFD 202308	Degrees Awarded-Fall 2023	1/16/2024	1/19/2024	1/19/2024	On Time		1/25/2024	Registrar-M. DeMassi/J. Harris
23-017	RET 20222023	Retention-Annual 2022	1/26/2024	1/26/2024	1/26/2024	On Time		1/30/2024	I.E.A.-I.E.A.
23-018	ADM 202401 *	Admissions-Spring 2024	3/1/2024	3/8/2024	3/8/2024	On Time		3/15/2024	Admissions-M. Flaschner/E. Qirjo
23-019	SIFP 202401 *	Student Instruction Preliminary-Spring 2024	3/15/2024	3/22/2024				required for internal use	Registrar-M. DeMassi/J. Harris
23-020	EMPL 202403 **	University Employee/OPS-Spring 2024		6/30/2024	6/27/2024	On Time		8/7/2024	Budget/HR-J. Iroff/C. Ostinelli
23-021	SPA 202401	Physical Facilities Space (NEW SPACE, 2wks<SIF)	5/24/2024	5/24/2024	5/13/2024	On Time		5/13/2024	Facilities-C. Mavrodin
23-022	SIF 202401 *	Student Instruction-Spring 2024	5/31/2024	6/7/2024	6/7/2024	On Time		6/11/2024	Registrar-M. DeMassi/J. Harris
23-023	SCD 202406	Salary Category Detail-EOY 2024	6/11/2024	6/14/2024	6/14/2024	On Time		7/8/2024	Budget-J. Iroff/M. Alban
23-024	SIFD 202401	Degrees Awarded-Spring 2024	6/25/2024	6/28/2024	6/27/2024	On Time		7/1/2024	Registrar-M. DeMassi/J. Harris
* The internal IEA due dates for ADM/SIFP/SIF are one week prior to the BOG due dates, and three days prior for other submissions									
** Revised Due Dates									
	Data File	Submission	Original	Revised					
	IRD 20222023 **	Instruction & Research-Annual 2022 (Due on Thur)	11/9/2023	11/30/2023					
	EMPL 202403 **	University Employee/OPS-Spring 2024	4/12/2024	6/30/2024					

2024-25 SUDS SUBMISSION CALENDAR (DRAFT, pre-CODA)

SUBS	TITLE	REPT TIME FRAME	SENIOR DEV. APPROVAL 5 WORKDAYS	TEST RELEASE 5 WORKDAYS	PROD RELEASE	DUE DATES	FPOLY/NCF DUE DATE	DAYS B/W RELEASE & DUE DATE
OB	Operating Budget	20242025	May-17-24 Fri	May-24-24 Fri	May-31-24 Fri	Aug-16-24 Fri		77
ADM	Admissions	202405	May-31-24 Fri	Jun-07-24 Fri	Jun-14-24 Fri	Sep-06-24 Fri		84
SIF	Student Instruction	202405	Jul-05-24 Fri	Jul-12-24 Fri	Jul-19-24 Fri	Sep-20-24 Fri		63
SIFD	Degrees Awarded	202405	Jul-12-24 Fri	Jul-19-24 Fri	Jul-26-24 Fri	Sep-27-24 Fri		63
SFA	Student Financial Aid	20232024	Jul-05-24 Fri	Jul-12-24 Fri	Jul-19-24 Fri	Oct-04-24 Fri	Oct-09-24 Wed	77
ADM	Admissions	202408			.	Oct-18-24 Fri		
SIFP	Student Instruction Prelim.	202408			.	Oct-25-24 Fri		
IRD	Instruction & Research	20232024	Aug-09-24 Fri	Aug-16-24 Fri	Aug-23-24 Fri	Nov-08-24 Fri	Nov-14-24 Thu	77
HTD	Hours to Degree	20232024	Aug-29-24 Thu	Sep-06-24 Fri	Sep-13-24 Fri	Nov-15-24 Fri		63
EMPL	University Employee/OPS	202410	Aug-29-24 Thu	Sep-06-24 Fri	Sep-13-24 Fri	Dec-06-24 Fri		84
SCD	Salary Category Detail	202501	Aug-29-24 Thu	Sep-06-24 Fri	Sep-13-24 Fri	Jan-10-25 Fri		
SIF	Student Instruction	202408			.	Jan-17-25 Fri	Jan-22-25 Wed	
SIFD	Degrees Awarded	202408			.	Jan-24-25 Fri		
RET	Retention	20232024	Oct-18-24 Fri	Oct-25-24 Fri	Nov-01-24 Fri	Jan-31-25 Fri		91
ADM	Admissions	202501			.	Mar-07-25 Fri		
EMPL	University Employee/OPS	202503			.	Apr-11-25 Fri		
SIF	Student Instruction	202501			.	Jun-06-25 Fri	Jun-11-25 Wed	
SCD	Salary Category Detail	202506			.	Jun-13-25 Fri		
SIFD	Degrees Awarded	202501			.	Jun-27-25 Fri		
Note: Workdays exclude weekends. Submissions WITHOUT changes will be released before these planned dates.						AVERAGE DAYS B/W RELEASE AND DUE DATE:	74	